

SENIOR INVESTIGATOR (DISTRICT ATTORNEY)
CHAUTAUQUA COUNTY DISTRICT ATTORNEY'S OFFICE
SALARY RANGE: \$30.51 - \$40.26/HOUR + BENEFITS

The Chautauqua County District Attorney's Office is currently accepting applications for the title of Senior Investigator (District Attorney). Currently, there is one (1) full-time (40 hours/week) position available in the Mayville, NY office. This is responsible specialized investigative work involving the investigation of crimes, interviewing victims of crimes and witnesses, and gathering evidence in connection with prosecution of suspects. Unusual judgment is required in making decisions concerning the pursuance of investigative activities in relationship to such crimes. The work is performed under the direction of the District Attorney. Supervision may be exercised over subordinate employees.

Typical Work Activities:

- Makes investigations to determine if sufficient basis for the preparation of accusatory instruments;
- Interviews police officer, eyewitness and victims of crime;
- Assists prosecuting attorney to locate and make available witnesses during term of court;
- Maintains precise and accurate records of interviews and facts;
- Prepares reports for the District Attorney;
- Participates as lecturer at police training schools involving changes in criminal law and procedures.

This position is being filled by approved applications received. There is no exam for this title.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes (Full-Time Eligible ONLY):

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| - Health Insurance (including Dental & Vision plan) | - 13 Paid Holidays |
| - Health Savings Account (partially funded by the County) | - Vacation & Sick Time |
| - Personal Days | |
| - NYSLERS Pension | - NYS Deferred Compensation |
| - Eligible for Federal Public Service Loan Forgiveness | - Wellness Program |

Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma and ten (10) years of full-time police experience with an approved municipal law enforcement agency, five (5) years of which shall have been in an investigative position or in a supervisory position involving investigative activities; or any satisfactory equivalent combination of experience and training sufficient to indicate ability to perform the duties of the position.

Additional Requirements: The following credentials must be possessed at the time of application, appointment and during service in this class:

(Please attach copies of the following to your application):

1. A driver's license issued by the New York State Department of Motor Vehicles.
2. A currently valid New York State Certification as a Police Officer.
3. A currently valid New York State Pistol Permit.