

### **CARPENTER TRAINEE**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves semi-skilled carpentry work, primarily in the construction and maintenance of bridges plus a wide variety of other carpentry and masonry work. Supervision is received from the Bridge Construction Supervisor or another supervisor as deemed appropriate for the project or work location. Does related work as required.

Trainee appointments are for a maximum period of up to two years beginning on the date of appointment, after which the incumbent will progress to the Carpenter title.

**TYPICAL WORK ACTIVITIES:**

Assists in the construction and removal of forms, braces, cribbing, shoring and scaffolding;  
Learns and assists in the placement of reinforcing steel;  
Prepares, pours and finishes ready-mix concrete;  
Assists in the finishing and sealing of concrete walls and slabs;  
Assists in the construction and repair of wooden structures to include bridges, buildings, roofs, etc.;  
Assists with laying bricks and learns to perform a variety of masonry repairs;  
Learns to operate equipment required in the construction of structures to include heavy trucks, skid steer loaders, tampers, generators, air hammers and all necessary hand and power tools;  
Assists in the placement of pre-cast concrete beams and slabs, steel beams and timber deck systems;  
May perform other duties as assigned.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Good knowledge of bridge construction and maintenance practices including safety precautions; good knowledge of rough carpentry; ability to understand and follow oral and written instructions; willingness to work outdoors in adverse weather; ability to read and understand blueprints and grades; ability to perform proper layout for required road and bridge construction; physical condition to commensurate with the demands of the job.

**MINIMUM QUALIFICATIONS:** Either:

- A. Six (6) months of hands-on experience working on bridge or large culvert construction projects; OR
- B. Six (6) months of experience in construction and maintenance work involving roads or a municipal parks system.

**ADDITIONAL REQUIREMENTS:** Possession, at time of appointment and during service in this class, of a valid NYS Class B CDL with air brakes certification.

**NOTE:** Chautauqua County Department of Public Facilities Employees must have any "E" Restrictions, limiting their CDL operations to Automatic Transmissions only, removed from their Class B CDL license within six (6) months of appointment.

Drafted 2/23/2024  
Adopted 3/27/2024