

CORONER

DISTINGUISHING FEATURES OF THE CLASS: A Coroner will be responsible for conducting professional investigations into circumstances around unnatural deaths within the County as prescribed by law. Work is performed under the Chief Medical Office or higher ranking official with considerable latitude allowed for independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES:

Responds and investigates deaths, including the collection of evidence, of persons who die within the county, or whose body is found within the county;
Assumes responsibility for pronouncement of death;
Takes charge of the dead body, having it transported to the morgue, and receiving the body at the morgue;
Collects and preserves physical and biological evidence at the scene of death to be used as evidence or for further forensic investigation;
Maintains records to preserve chain of evidence;
Correlates sequence of events that led to death;
Assists in development of standards, policies, and procedures necessary to improve investigation operations;
Prepares necessary records and reports on deaths;
Takes photographs of the scene and of the dead body;
Testifies as an expert witness in court as needed;
Maintains confidentiality and discretion.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of applicable state and local laws and requirements for the investigation of violent, suspicious, unnatural, or unwitnessed deaths with occur in the county; Thorough knowledge of the principles and practices of death scene investigations; Ability to record, organize, analyze, and present data with scientific accuracy and thoroughness; Ability to establish and maintain effective working relationships with the public, health institutions, and law enforcement agencies; Conscientiousness and thoroughness; Interest in maintaining a high standard of professional ethics; Good Professional judgment; Physical condition commensurate with the demands of the position.

SUGGESTED MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or New York State registered college or university with an Associate's degree or higher in criminology, medicine, forensic, mortuary or related science field OR
- B. Three years of full-time professional experience in criminology, medicine, forensic or mortuary.

ADDITIONAL REQUIREMENT: Ability to meet the regular transportation requirements in carrying out field work assignments at time of appointment and during service in this classification.