

**PROMOTIONAL OPPORTUNITY ONLY!!!**

**FOR CURRENT CHAUTAUQUA COUNTY CASEWORKER/CASEWORKER (CHILD PROTECTION) EMPLOYEES ONLY!!!!**

The Chautauqua County Department of Mental Hygiene and Social Services is currently accepting applications **from currently employed Caseworkers/Caseworker (Child Protection) employees only** for the provisional position of Senior Caseworker in the Jamestown office. Under the supervision of a Case Supervisor, a Senior Caseworker renders social casework services to families, children, and individuals in need of services. A Senior Caseworker formulates and carries out plans to meet the individual problems of cases assigned. Supervision is exercised over the work of a limited number of subordinates. Does related work as required.

**Typical Work Activities:**

- Interviews applicants for services to families, children and adults in home or office;
- Formulates and carries out plans for services;
- Makes necessary collateral contacts with employers, relatives, friends, physicians, hospitals and other community resource agencies;
- Makes referrals to other agencies when indicated;
- Makes assignments of work and aids individual caseworkers in formulating service and work organization plans;
- Confers with subordinates for training and professional development;
- Makes referrals to child support unit;
- When placement outside a family home is necessary, determines the least restrictive level of care for placement;
- Keeps records and prepares various reports, documents and other required paperwork;
- Determines eligibility for services;
- Reviews cases to determine change in the individual's or family's situation affecting the need for services;
- May be required to prepare reports for family court and appear before the court when appropriate;

This position is being filled as a provisional appointment from approved applications received. An incumbent in this position, will be required to take a competitive civil services examination to be scheduled at a later date.

**Chautauqua County offers a comprehensive benefits package which includes:**

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Flex Spending Account
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- 13 Paid Holidays
- Vacation & Sick Time
- Personal Days
- NYS Deferred Compensation
- Wellness Program

**Minimum Qualifications:** Candidates must be currently permanent in the title(s) of Caseworker or Caseworker (Child Protection) within the department of Mental Hygiene and Social Services and held such qualifying title(s) for one (1) year at the time of application **and** appointment.