REGISTERED PROFESSIONAL NURSE II (PUBLIC HEALTH)
CHAUTAUQUA COUNTY DEPARTMENT OF MENTAL HYGIENE AND SOCIAL SERVICES
SALARY RANGE: $30.60 - $40.22/HOUR + BENEFITS

The Chautauqua County Department of Mental Hygiene and Social Services is currently accepting applications for a Full-Time Registered Professional Nurse II (Public Health) to work out of the Dunkirk, NY office at 40 hours per week as assigned. This work involves the professional nursing care of patients in accordance with established policies and procedures. Positions in this class carry out public health services and support related County programs in a variety of settings including Mental Hygiene clinics, Public Health Clinics and in the field. Nursing care including maternal and child health, adult health, health education, counseling, and case management is provided to individuals and their families under the direction of a qualified physician and in accordance with the current accepted standards of nursing practice. Work is performed under the general supervision of a supervising nurse, nurse practitioner or physician's assistant. May be required to work shifts and/or weekends and travel in the field as needed. Does related work as required. There are no benefits associated with this position.

Typical Work Activities:

- Provides nursing care to individuals throughout Chautauqua County;
- Staffs and generally assists physicians, nurse practitioners and physician's assistants in public health clinics;
- Performs health assessments, including the gathering of health history information and general physical examination;
- Manages clinic patient medications including, ordering, inventory monitoring, storage, security and return of prescription medications and other general medical supplies;
- Assess with assistance from Psychiatrist the medico-psychological condition of the patient;
- Transcribes physician's orders to medical charts and files and performs all related record keeping for same;
- Counsels patients regarding the reproductive anatomy, the prevention of sexually transmitted diseases/HIV, and contraceptive methods; obtains informed consent;
- Counsels patients in health habits, family planning, medical aspects, and daily living habits;
- Performs pregnancy testing, provides all option counseling and referrals;
- Reviews immunization history and administers needed immunizations according to New York State guidelines;
- Dispenses and/or administers prescribed contraceptives and/or medications according to Nurse Practitioner instructions or Medical Doctor standing orders;
- Assesses developmental status of infants and toddlers;
- Conducts social and medical evaluations in conjunction with nursing home placements and personal care services provided in the client's home;
- Develops a plan of care and counsels the client, family and/or caregiver on community long-term service and support options, makes appropriate referrals to medical or community services and arranges for services from other providers when appropriate;
- Establishes a relationship with individuals and families to persuade them to avail themselves of recommended social services;
- Prepares nursing records and reports for insurance reimbursement;
- Coordinates patient services with other disciplines;
- Enters case activity into medical records system using a keyboard and retrieves information as needed;
- Keeps records, prepares reports and other related documents;
- Works with Department of Mental Hygiene and Social Services forensic staff;
- Provides documentation of specific interventions and is responsible for medical records;
- Provides follow-up services to clients;
- May assign tasks to lower-level care givers.

This position is being filled by approved applications received.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Personal Days
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- 13 Paid Holidays
- Vacation & Sick Time
- NYS Deferred Compensation
- Wellness Program

Minimum Qualifications: Possession of a license issued by the State of New York to practice as a Registered Professional Nurse at the time of application, appointment, and during service in this classification. ***Please be sure to attach a copy of your RPN license when applying.***

Special Requirement: Ability to meet the regular transportation requirements in carrying out field work assignments at time of appointment and during service in this classification.

Note: Candidates who possess credentials from other states for which New York maintains reciprocity will be approved conditionally pending proof of New York State Certification.