PROMOTIONAL OPPORTUNITY FOR CURRENT CHAUTAUQUA COUNTY EMPLOYEES ONLY!!!!

MUST MEET MINIMUM QUALIFICATIONS LISTED BELOW

SENIOR SYSTEMS ANALYST

CHAUTAUQUA COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

SALARY RANGE: $39.34 - $52.43/HOUR + BENEFITS

The Chautauqua County Department of Information Technology Service is seeking qualified applicants to fill the position on Senior Systems Analyst. This is a highly technical position with responsibility for maintaining and advancing an agency's technology and information systems infrastructure. An incumbent will also provide enterprise-wide analysis of automated operations and their relationships to business requirements. Incumbents in this title will provide project management in the development of new systems or programs to meet emerging needs. A person in this class has responsibility for playing a key role in the overall monitoring and administration of a Wide Area Network (WAN) infrastructure. General supervision is received from the administrator of an agency's technology division with wide latitude for the exercise of independent judgment. Provides technical guidance and direction to lower graded department employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Acts as project manager for enterprise-level technology systems including staff assignments, workloads and vendor coordination;
- Evaluates agency-wide business processes and develops system solutions to meet their needs;
- Evaluates existing systems against emerging technology and develops recommendations for cost effective migration to new systems;
- Oversees day to day operations of the computer systems and networks for which the department is responsible;
- Prepares reports and studies with detailed findings, conclusions costs, management issues and recommendations for cost-effective application of information technology to the agency's functions;
- Manages programs to implement new information systems including scheduling and installing and testing complex computer software packages;
- Attends conferences and education opportunities to maintain knowledge of current technology and to acquire new skills;
- Attends meetings with senior level managers to integrate work within the agency and coordinate projects with other departments;
- Acts as a critical member of the network infrastructure team;
- Monitors and administers a wide area network (WAN) infrastructure to include maintaining hardware and software for servers, hubs and remote locations;
- Recommends hardware and software for projects to meet needs, in concert with the agency's overall networking strategy;
- Represents the department in the absence of the director.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Personal Days
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- 13 Paid Holidays
- Vacation & Sick Time
- NYS Deferred Compensation
- Wellness Program

MINIMUM QUALIFICATIONS:

Promotional – Five (5) years of permanent competitive or 55a. non-competitive class status as a Senior Personal Computer Specialist, Systems Analyst* or Systems Analyst (Networks) with the Chautauqua County Department of Information Technology Services immediately preceding date of appointment or examination.

Note: Promotional titles marked with an asterisk (*) are earmarked for abolishment when vacant and are included for transitional purposes only.