

**COOK (PART-TIME) – CHAUTAUQUA COUNTY GOVERNMENT**  
**OFFICE OF THE SHERIFF**

Chautauqua County's Office of the Sheriff seeks to fill one (1) Part-Time (up to 19 hours/week) Cook position within the Chautauqua County Jail in Mayville, NY. A Cook is responsible for the proper preparation, quality and quantity of food on a moderately large scale. Work is performed under a higher-ranking supervisor. Immediate supervision is exercised over the work of kitchen and/or cafeteria personnel. Does related work as required. Starting wage is \$22.58/hour. No benefits are associated with this position.

**Typical Work Activities:**

- Prepares and cooks meat, fish, poultry, soups, vegetables, desserts, salads, and other food;
- Cuts, cleans, and dresses meat, fish, and poultry;
- Supervises the work of assistants in the preparation of food;
- Bakes pies, cakes and other desserts;
- Cleans tables, kitchen utensils and stoves in kitchen;
- Properly stores foods and supplies.
- Keeps records and makes receipts as required.

Position will be filled from approved applications received.

**Minimum Qualifications:** Successful candidate must have at least one (1) year of full-time experience in the preparation of food in a commercial or institutional food service operation.

Chautauqua County Government is an Equal Opportunity Employer