

ROAD CONSTRUCTION SUPERVISOR II

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for supervision and participating in field activities in the construction and reconstruction of County highways, roads and bridges and/or the supervision of several concurrently operating road and or bridge maintenance crews. The work is carried out in accordance with established policies and procedures and involves responsibility for the efficient and economical use of personnel, materials and equipment in the construction of County highways, roads, bridges and related facilities. Work is performed under the general supervision of a Road Construction Supervisor of higher rank through inspections, discussions and reports with latitude for independent judgment in carrying out the details of the work. Supervision is exercised over the work of equipment operators, skilled and unskilled laborers and other subordinate personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Assists District Supervisor in planning and scheduling and supervises construction projects including but not limited to construction of new County roads and reconstruction of existing County roads, blacktopping, concrete catchbasins, water and sewer lines, drainage structures, grading, culverts, driveway pipes, building construction excavating and site preparation;

Assists District Supervisor in planning, scheduling and supervision of construction projects on bridges including, but not limited to, setting and bolting structural steel, forming concrete footings, abutments, decks and curbs, placing reinforcement steel, pouring and finishing concrete; setting bridge railings; stripping forms and finishing concrete and painting structural steel and railings;

Assists District Supervisor in planning and scheduling and participates in reconstruction of bridges including but not limited to dismantling old superstructures, abutments and footings; excavating new footings and abutments; operating pumps for removing water; building forms for footings and abutments; setting sub-forms, installing reinforcement steel; pouring concrete; stripping forms and finishing concrete;

Plans and estimates material requirements and schedules delivery of equipment and materials to job sites;

Monitors and inspects work performed by contractors;

Schedules, plans and assigns multiple work crews performing work concurrently in a variety of highway and bridge maintenance and repair projects;

Directs a crew and participates in snow and ice removal and control operations.

Makes frequent inspections of highways and bridges in district to determine maintenance needs of surfaces, shoulders, drainage facilities, dangerous trees and road signs;

Investigates traffic accidents as assigned and maintains control over traffic during clearance operations including the lay out of detours and appropriate signs;

Inspects road conditions in winter and orders work crews to snow and ice removal operations;

Prepares reports and maintains records including, but not limited to, time cards, employee attendance, activity records, inventory and material costs;

Ensures that safety precautions for employees and public are exercised and adhered to at all times;

Operates NYS Class B vehicles.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of modern road construction, maintenance and repair methods; thorough knowledge of construction equipment, material and techniques; ability to read and understand sketches, blueprints and complex plans related to highway, bridge, and building construction; ability to prepare highway construction cost estimates; ability to prepare and maintain activity and progress records and reports; ability to plan, coordinate a large work group; initiative; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Candidates must be currently serving in, and have served permanently in the competitive class with the Chautauqua County Department of Public Facilities for one year as a Road Construction Supervisor I.

Open Competitive - Graduation from high school or possession of a high school equivalency diploma and seven (7) years of progressively responsible experience in the construction or resurfacing of roads or bridges, two of which must have been in a supervisory capacity.

ADDITIONAL REQUIREMENT: Possession of a NYS Class B CDL with air brakes certification at time of appointment and during service in this classification.