

## **CASEWORKER (SPANISH SPEAKING) (CHILD PROTECTION)**

### **CHAUTAUQUA COUNTY DEPARTMENT OF MENTAL HYGIENE AND SOCIAL SERVICES**

**Salary Range: \$28.50 - \$37.44/Hr.**

**35 Hours/Wk. + Benefits**

Chautauqua County Mental Hygiene and Social Services Department is currently accepting applications for the title of Caseworker (Spanish Speaking) (Child Protection). A Caseworker (Spanish Speaking) (Child Protection) provides social work services for individuals and/or their families, particularly those that are Spanish speaking, including frequent contact with children and adults in relation to child neglect/abuse, and other family and personal problems in order to assist them with their economic, emotional, social and environmental difficulties. Work is performed under the close supervision of a supervisor, with in-service training provided through the agency's staff development program. A Caseworker, in consultation with the supervisor, formulates and carries out plans to meet the individual problems of the cases assigned. Does related work as required.

#### **Typical Work Activities:**

- Identifies need for service and provides counseling to motivate the individual or family to increase their own capacity and confidence in their ability to handle problems;
- Studies the background and need for care of children referred, securing information from the child, the family, relatives, schools, churches, family courts and other agencies;
- When placement outside a family home is necessary, determines the least restrictive level of care for placement;
- Plans with parents and relatives for the care of children and reestablishment of the home;
- Establishes a relationship with individuals and families to persuade them to avail themselves of recommended social services;
- Works closely with other staff such as homemakers in carrying out plan for service;
- Maintains liaison with various social agencies to which individuals and families can be referred for services;
- Maintains and reviews case records for available information for use in formulating a plan of treatment;
- May be required to prepare reports for family court and appear before the court when appropriate;
- Keeps records and prepares various reports, documents and other required paperwork;
- Determines eligibility for services;
- Reviews cases to determine change in the individual's or family's situations affecting need for services;
- Makes referrals to child support unit.

#### **When assigned to Child Protection Unit may also:**

- Investigate reports of suspected child abuse/maltreatment by making appropriate contacts;
- May collaborate with law enforcement agencies in investigating suspected reports of child abuse;
- Petition court for protective custody if indicated, in cooperation with department legal staff;
- Take endangered child into immediate protective custody.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

#### **Chautauqua County Offers A Comprehensive Benefits Package Which Includes:**

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|---|-----------------------------|
| - Health Insurance (including Dental & Vision plan)       | - 13 Paid Holidays          |
| - Health Savings Account (partially funded by the County) | - Vacation & Sick Time      |
| - Personal Days   |                             |
| - NYSLERS Pension   | - NYS Deferred Compensation |
| - Eligible for Federal Public Service Loan Forgiveness    | - Wellness Program          |

**Minimum Qualifications:** Graduation from a regionally accredited or New York State registered college with a Bachelor's degree.

#### **Additional Requirements:**

- A. Ability to meet the regular transportation requirements in carrying out fieldwork assignments at time of appointment and during service in this classification.
- B. Candidates must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to the date of written test. Additionally, candidates that pass the written test and appear on the eligible list must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to certification and appointment.

**NOTE:** The candidate's ability to perform bi-lingual communication in English and Spanish will be assessed by the appointing authority and/or a supervisor during the probationary period.