## SENIOR INVESTIGATOR (DISTRICT ATTORNEY) CHAUTAUQUA COUNTY DISTRICT ATTORNEY OFFICE SALARY RANGE: \$30.51 - \$40.26/HOUR

The Chautauqua County District Attorney's Office is seeking qualified applicants to fill a Senior Investigator (District Attorney) position in the Mayville, NY office. This is responsible specialized investigative work involving the investigation of crimes, interviewing victims of crimes and witnesses, and gathering evidence in connection with prosecution of suspects. Unusual judgment is required in making decisions concerning the pursuance of investigative activities in relationship to such crimes. The work is performed under the direction of the District Attorney. Supervision may be exercised over subordinate employees.

## **Typical Work Activities:**

- Makes investigations to determine if sufficient basis for the preparation of accusatory instruments;
- Interviews police officer, eyewitness and victims of crime;
- Assists prosecuting attorney to locate and make available witnesses during term of court;
- Maintains precise and accurate records of interviews and facts;
- Prepares reports for the District Attorney;
- Participates as lecturer at police training schools involving changes in criminal law and procedures.

This position is being filled from approved applications received.

<u>Suggested Minimum Qualifications</u>: Graduation from high school or possession of a high school equivalency diploma and ten (10) years of full-time police experience with an approved municipal law enforcement agency, five (5) years of which shall have been in an investigative position or in a supervisory position involving investigative activities; or any satisfactory equivalent combination of experience and training sufficient to indicate ability to perform the duties of the position.

<u>Additional Requirements</u>: The following credentials must be possessed at the time of application, appointment and during service in this class:

- 1. A driver's license issued by the New York State Department of Motor Vehicles.
- 2. A currently valid New York State Certification as a Police Officer.
- 3. A currently valid New York State Pistol Permit.

Please upload copies of required credentials when applying online.